



Project (BCA) Request Form

What is the Property Owner or Business Name: _____

Contact Number: _____ Contact Email: _____

Who should the Designer contact: _____ Contact Number: _____

Company Name: (if different from Property) _____

How is this person associated to this project? (i.e. Owner, Contractor, etc.) _____

Preferred method of communication: Phone Email Text

What is the Service Address: (Street Address: City, State & Zip OR Intersection if address has not been issued)

Property Description:

New Residence	Sub-division _____ Lots	Small Commercial
Existing Residence	Strip Mall	Large Commercial
Apartments _____ Units	Other: _____	

Is this project: Residential Commercial Service Betterment

Is this for: Solar Refrigerated Air EV (Electric Vehicle) N/A

What type of work is needed: (i.e. Line Extension, Transformer/Service Upgrade single phase/3 phase, Solar)

Please complete form and return to BCA@epelectric.com

Upon receipt, your request will be entered into EPE's system and a unique project number will be generated, known as the Business Case Authorization (BCA) number. Please allow 2 business days for the assigned Designer to contact you. Should you have any questions, please feel free to call (915) 351-4224 in Texas or (575) 523-3630 in New Mexico.